

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
December 5, 2022
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, December 5, 2022 at 7:28 PM by Board President, Mr. Garrett E. Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Vice President – Mr. Otto W. Voit, III
Treasurer – Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent – Dr. Alan S. Futrick
Business Manager – Mr. Shane M. Mathias, CPA
Assistant Business Manager – Ms. Susan Hawkins
Director of Physical Plant – Mr. Ken Patterson
Director of Special Education – Dr. Shawn Rutt
Supervisor of Special Education – Ms. Nicole Huntbach
Supervisor of Special Education – Ms. Lori Morris
Licensed Behavior Specialist – Mr. Zachariah Milch
Director of Technology – Mr. Daniel Houck
Director of Federal Programs – Dr. Cathy Shappell
Director of Food and Nutrition – Mr. Carey Kline
Director of Pupil Services – Mr. Michael Mish
Director of Human Resources – Dr. Jessica Heffner
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coordinator & Interpreter – Ms. Elizabeth Laviena
High School Principal – Dr. Jeffery Ebert
High School Assistant Principal – Mr. Frank Vecchio
High School Assistant Principal – Ms. Julianna Ciccarelli
Junior High School Principal – Mr. Steve Baylor
C. E. Cole Intermediate Principal – Mr. Haniff Skeete
C. E. Cole Intermediate Assistant Principal – Ms. Jaclyn Bellanca

Junior High School Assistant Principal – Mr. Daniel Kramer
Junior High Assistant Principal - Ms. Jennifer Doyle
Elementary Center Principal – Mr. Kyle Crater
Elementary Center Assistant Principal – Mrs. Ginny Hornberger
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanda Foulds
Social Worker - Ms. Emily Carmichael
Social Worker - Ms. Lilianna Moore

Visitors

Diane Benson
Joseph Collins

Educational Presentations

There were no items at this time.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Report

A. Berks County Intermediate Unit – Mr. Miguel Vazquez

Mr. Vasquez advised the last meeting was canceled and the next meeting is coming up.

B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Mrs. Mengle advised there is no meeting this month, the next meeting is January 10, 2023 which is the Reorganization Meeting and the board members should be receiving their invitation for the delicious dinner in the next few weeks.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There are no items to report at this time.

D. PSBA Liaison – Mr. Otto W. Voit, III

There are no items to report at this time.

- E. Muhlenberg Community Library – Submitted by Mr. Terry Heckman, read by Dr. Alan S. Futrick.

Attached are the announcements:

Just a reminder there's going to be a BIG day of activities at the Muhlenberg Community Library this coming Saturday, December 10th, as we celebrate our Annual Holiday Open House from 11:00 AM to 2:00 PM.

Just some of the activities at this event include:

- A model train display
- A showing of the movie "The Nutcracker"
- A book of your choice giveaway
- A photo booth
- Concert violinist Aimee Fernback performing
- A scavenger hunt
- Muhlenberg High School Singers performing
- A Holiday Basket raffle
- Holiday Crafts to make and take home
- Refreshments and snacks for all to enjoy
- A special visit from Santa Claus

That's eleven different holiday activities to participate in!

Hope to see everyone there. It should be great holiday fun for the entire family.

- F. Educational Programs – Dr. Alan S. Futrick

There is no report at this time.

Solicitor's Comments – Mr. Brian F. Boland, Esq.

There is no report at this time.

Superintendent's Comments - Dr. Joseph E. Macharola

Dr. Macharola thanked the Board for their support, he thanked Dr. Futrick and all of the administration, the teachers, the staff; he advised they are doing an incredible

job. He explained that at this time of the year it's a happy time for a lot of people, but it's not a very happy time for a lot of the District's students. He spoke about the holidays present a time of stress and he can't begin to say how many kids will take time and tell how bad the holidays are for their family. Dr. Macharola advised that he has seen a rise in the financial concerns of the District's families whether or not they are going to have food and just the intensity in the homes, the arguing. He advised he sent out a message to staff to remind them, it is a happy time, however they may be the beacon of light for those students, and to take a moment and talk to them and let them know that they care.

Dr. Macharola went on to talk about Mr. Lupia becoming a grandfather, a little baby granddaughter. Dr. Macharola congratulated Mr. Lupia.

Questions/Comments/Concerns:

Mr. Hyneman talked about for some of the students, the best meal that they get everyday is at school. Mr. Hyneman thanked the food service for the great job they do.

Board Business

Personnel

Resolution Nos. 91A – 91K

Moved by Mr. Hoffmaster and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 91A through 91K** in their entirety.

Yeas: Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit. The motion **carried** unanimously.

91A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District accept the following professional appointments:

- a. Mr. Garson Wunderlich, Long-Term Substitute Teacher (newly created), Muhlenberg High School, effective November 15, 2022, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.
- b. Ms. Deidre McDowell, Special Education Teacher (K. Parsons), C. E. Cole Intermediate, pending release from current employer, at a salary of \$78,396 (B + 24, 1 Step from the Top), prorated for days worked.
- c. Ms. Dalin Vallone, English Teacher (M. Leister), Muhlenberg Junior High School, pending release from current employer, at a salary of \$75,423 (M, 5 Steps from the Top), prorated for days worked.

- d. Mr. Ronald Van Pelt, Special Education Teacher (K. Sanders), Muhlenberg High School, effective December 19, 2022, at a salary of \$78,396 (B + 24, 1 Step from the Top), prorated for days worked.
- e. Ms. Liliana Perez, Long-Term Substitute (newly created), Muhlenberg Elementary Center, pending verification of PA certification, at a salary of \$44,982 (B, 18 Steps from the Top), prorated for days worked.

91B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District accept the following classified appointments:

- a. Mr. Domenic Velazquez, Outside/Grounds Custodian (M. Watson), Physical Plant, effective November 29, 2022, at a salary of \$39,276, prorated for days worked.
- b. Ms. Kelsey Mosser, Cafeteria Substitute, Food Service, effective December 6, 2022, at a pay rate of \$12.00 per hour.
- c. Ms. April Cline, 4.5 Cafeteria Worker (E. Figueroa), Muhlenberg High School, effective November 29, 2022, at a pay rate of \$15.43 per hour.
- d. Ms. Holly Juzyk, Special Education Paraprofessional (K. Isaac), Muhlenberg Elementary Center, effective December 5, 2022, at a pay rate of \$15.17 per hour.

91C Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Ms. Tara Henschel, Varsity Girls Lacrosse Head Coach, effective December 6, 2022, at a salary of \$4,350 (year 1).
- b. Ms. Olivia Evans, Muhlenberg Age Group Swimming Instructor, effective November 18, 2022, at a pay rate of \$7.50 per hour.
- c. Mr. Samson Evans, Muhlenberg Age Group Swimming Instructor, effective November 18, 2022, at a pay rate of \$7.50 per hour.
- d. Ms. Tabitha Eckert, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,300.
- e. Ms. Jessica Angstadt, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,200.
- f. Ms. Marci Harr, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,000.
- g. Ms. Jennifer Koch, Muhlenberg Age Swimming Coach, effective November 18, 2022, at a salary of \$1,500.
- h. Ms. Madison Szczecina, What's So Cool About Manufacturing Co-Advisor, effective August 29, 2022, at a salary of \$250 (year 1).
- i. Ms. Laura Klawiter, What's So Cool About Manufacturing Co-Advisor, effective August 29, 2022, at a salary of \$250 (year 1).
- j. Mr. Theodore Werkhesier, MHS Tabletop Gaming Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).

- k. Ms. Melissa Bearoff, MHS Dance Team Advisor, effective November 1, 2022, at a salary of \$2,320 (year 1).
- l. Ms. Joanne Mulvey, MJHS Baton Twirling Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- m. Mr. Chris Evans, MJHS Science Club Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- n. Mr. Brian Garner, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1).
- o. Mr. Mason Smith, MJHS Linguistics Club Co-Advisor, effective November 1, 2022, at a salary of \$290 (year 1).
- p. Mr. Ian Laxton, MJHS Intramural Golf Club Advisor, effective November 1, 2022, at a salary of \$1,160 (year 1).
- q. Mr. Don Heinz, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- r. Ms. Mackenzie Kistler, MJHS Climbing Club Co-Advisor, effective November 1, 2022, at a salary of \$580 (year 1).
- s. Mr. Bill Snelling, MHS Spring Musical Co-Producer, effective December 6, 2022, at a salary of \$1,885 (year 1).
- t. Ms. Amy Sharp, MHS Spring Musical Co-Producer, effective December 6, 2022, at a salary of \$1,885 (year 1).
- u. Mr. Tyler Seisler, MHS Spring Musical Stage Manager, effective December 6, 2022, at a salary of \$2,900 (year 1).
- v. Ms. Kylie Hoffman, MHS Cheerleader Volunteer Assistant Coach, effective December 6, 2022.

91D Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2834, Elementary Teacher, extended Leave of Absence/FMLA, effective on or about March 9, 2023 through on or about January 2, 2024.
- b. Employee No. 1575, Special Education Paraprofessional, intermittent Leave of Absence/FMLA, effective on or about November 17, 2022.

91E Professional Salary Adjustments

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustments for the following employees:

- a. Ms. Colleen Shillady, \$95,715 (M + 30, Top), effective December 6, 2022.
- b. Ms. Erin Weir, \$50,119 (B + 9, 16 Steps from the Top), effective beginning of the 2022-2023 school year.

91F 2022 Winter Coaching Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the 2022 winter coaching assignments as presented (Exhibit #77).

91G Award Professional Employee Contract for Tenured Teachers

Resolved, that the Board of Education of the Muhlenberg School District in accordance with Section 1121 of the Pennsylvania School Code of 1949 (as amended) and Act 66 of 1996, authorize awarding a Professional Employee Contract to the following teachers who has performed on a satisfactory basis for three years:

- a. Ms. Erin Anagnost, C.E. Cole Intermediate
- b. Ms. Lyn Lapp, C.E. Cole Intermediate
- c. Ms. Iva Moyer, C.E. Cole Intermediate
- d. Mr. Matthew Sola, C.E. Cole Intermediate
- e. Ms. Cierra Etchberger, Muhlenberg Elementary Center
- f. Ms. Angela Hawkins, Muhlenberg Elementary Center
- g. Ms. Sarah Kopetsky, Muhlenberg Elementary Center
- h. Ms. Samantha Kopp, Muhlenberg Elementary Center
- i. Ms. Jessica Levy, Muhlenberg Elementary Center
- j. Ms. Cynthia Meyers, Muhlenberg Elementary Center
- k. Ms. Dayna Moser, Muhlenberg Elementary Center
- l. Ms. Katherina Bitler, Muhlenberg Elementary Center
- m. Ms. Ashley Reed, Muhlenberg Elementary Center
- n. Ms. Jenna Pavlovich, Muhlenberg High School
- o. Ms. Tara Henschel, Muhlenberg High School
- p. Mr. Nathan Mohler, Muhlenberg High School
- q. Ms. Casandra Belizaire, Muhlenberg Junior High School
- r. Ms. Tamica Walsh-Cheney, Muhlenberg Junior High School
- s. Ms. Erin Weir, Muhlenberg Junior High School
- t. Ms. Jenna Jusits, C.E. Cole Intermediate

91H Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Mr. Jeremiah Giddens, Special Education Assistant, Muhlenberg High School, effective November 23, 2022.
- b. Ms. Randi Wiita, 3.5 Hour Cafeteria Assistant, Muhlenberg Elementary Center, effective December 1, 2022.
- c. Ms. Sarah Fulmer, Special Education Teacher, Muhlenberg Elementary Center, pending release from Muhlenberg School District per PA School Code.

91I Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employee:

- a. Ms. Jennifer Schaffer, Class A Secretary, Special Education Office, completion of forty-five (45) day probation as of September 10, 2021 and recommended for permanent employment as of September 11, 2021.
- b. Ms. Erica Brumbach, Class A Secretary, Transportation, completion of forty-five (45) day probation as of November 11, 2022 and recommended for permanent employment as of November 14, 2022.
- c. Ms. Veronica Valdez, Class A Secretary, Muhlenberg High School, completion of forty-five (45) day probation as of November 18, 2022 and recommended for permanent employment as of November 21, 2022.
- d. Ms. Gabriela Zavala-Augilera, Cafeteria Assistant, completion of forty-five (45) day probation as of November 15, 2022 and recommended for permanent employment as of November 16, 2022.

91J Co-Curricular Resignation

Resolved, that the Board of Education of the Muhlenberg School District accept the following co-curricular resignation:

- a. Ms. Erin Weir, What's So Cool About Manufacturing Advisor, effective August 29, 2022.

91K Co-Curricular Activities

Resolved, that the Board of Education of the Muhlenberg School District approve the addition of the following clubs to Muhlenberg School District's co-curricular activities, as presented (Exhibit #78).

- a. Tabletop Gaming Club
- b. MHS Dance Team
- c. Baton Twirling Club
- d. Science Club
- e. Linguistics Club
- f. Intramural Golf
- g. Climbing Club

Management

There are no items.

Physical Plant and Transportation

Resolution No. 92 - 93

Moved by Mr. Voit and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Management Resolution Nos. 92 through 93** in their entirety.

Yeas: Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle. The motion **carried** unanimously.

92 Sunday Facility Use Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday Facility Use Requests (Exhibit #79):

- a. Keystone Canoe Club, use of the pool at Muhlenberg High School every Sunday beginning January 15, 2023 through March 12, 2023 for canoe safety classes.
- b. MTAA, use of the gym at C.E. Cole Intermediate every Sunday throughout the winter for youth athletics.

93 New Student Desks

Resolved, that the Board of Education of Muhlenberg School District approve new student desks at Muhlenberg Elementary Center at a cost not to exceed \$94,800.00 (funded through Capital Reserve) as presented (Exhibit #80).

Budget and Finance

Resolution No. 94 - 98

Moved by Mr. Hoffmaster and Mrs. Eagle that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 94 through 98** in their entirety.

Yeas: Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster,. The motion **carried** unanimously.

94 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit #81):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	Oct 2022	Oct 2022	Nov 2022 Ck#53278-53441 V#27536-27558	Oct 2022	Oct 2022
Cafeteria	Oct 2022	Oct 2022	Nov 2022 Ck#7640-7672 V#2980-2984	Oct 2022	
Capital Reserve (Fund 32)	Nov 2022	Nov 2022	Nov 2022 Ck#934		
Activity	Oct 2022	Oct 2022			

95 MSD School Mental Health and Safety Grant

Resolved, that the Board of Education of the Muhlenberg School District approve the contracted mental health professionals from the Caron Foundation and the purchase and installation of all security technology funded through the MSD School Mental Health and Safety Grant in the sum of \$323,126 as presented (Exhibit #82).

96 Disposal of Surplus Property

Resolved, that the Board of Education of the Muhlenberg School District authorize the disposal of the following surplus property in accordance with district Policy 706.1, Disposal of Surplus Property as presented (Exhibit #83):

- a. Chromebooks & Desktops – These items are broken or have reached end-of-life and have no usable value. (Exhibit – Dec Disposal 2022.xls)

97 Acceptance of Financial and Compliance Report from Herbein & Company, Inc.

Resolved, that the Board of Education of the Muhlenberg School District accept the Financial and Compliance Report from Herbein & Company, Inc., for fiscal year ended June 30, 2022 as presented.

98 Student Activity Account

Resolved, that the Board of Education of the Muhlenberg School District authorize establishing the student activity account for the Muhlenberg Junior High School Avedium Club (Exhibit #84).

Education

Resolution Nos. 99 – 102

Moved by Mrs. Eagle and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Education Nos. 99 through 102** in their entirety.

Yeas: Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard. The motion **carried** unanimously.

99 Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion

Resolved, that the Board of Education of the Muhlenberg School District authorize the Admission of Fact, Waiver of Hearing, Acknowledgement of Compliance with Procedural Safeguards and Consent to Expulsion for the following students (Exhibit #85):

- a. Student "F", Muhlenberg Junior High School

100 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2022-2023 School Year as listed (Exhibit #86).

101 Student Expulsion

Resolved by the Board of School Directors of the Muhlenberg School District that the following actions are hereby ratified and approved:

Ratify and approve the appointment of James Mancuso, Esq. as counsel to the Administration for purpose of conducting a Student Disciplinary Hearing on November 18, 2022 regarding Student #35088;

Ratify and approve the appointment of Otto Voit, Cindy Mengle and Miguel Vasquez as the School Board Disciplinary Hearing Committee ("Hearing Committee");

Approve and adopt the Hearing Committee's recommendation of the expulsion of Student #35088 from the School District for a period to begin on November 1, 2022 to and including December 5, 2023 as a result of violations of School District Policies and the Student Handbook, as set forth in the Adjudication;

Approve Student #35088's attendance at an alternative educational placement for the remainder of the 2022-23 school year only;

Approve and adopt the Adjudication, as attached hereto and made a part hereof, in the disciplinary matter of Student #35088 as the final determination in this matter (Exhibit #87).

102 Conference Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests (Exhibit #88):

- a. Dr. Cathy Shappell, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$428.75 (funded through the curriculum budget).
- b. Ms. Lauren Heydt, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$974.08 (funded through the curriculum budget).
- c. Ms. Amanda Foulds, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$974.08 (funded through the curriculum budget).
- d. Ms. Elizabeth Lavienia, to attend the 2023 PA Title I Improving School Performance Conference in Pittsburgh, PA on January 29, 2023 through February 1, 2023 at a cost not to exceed \$100.00 (funded through the curriculum budget).

Student Activities

There was none.

Minutes

Resolution No. 103

103 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of November 9, 2022 and the Regular Board Meeting of November 9, 2022.

Moved by Mr. Lupia and Mr. Voit, that the minutes of the Committee of the Whole Meeting of November 9, 2022 and the Regular Board Meeting of November 9, 2022.

Yeas: Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman. The motion **carried** unanimously.

Old Business

There was none.

New Business

Resolution No. 104

Moved by Mr. Voit and Mr. Nelson, that the Board of Education of the Muhlenberg School District approve **Resolution No. 104** in its entirety.

Yeas: Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

104 Memoriam of Ms. N. Louise Jacobs

Resolved, that we remember the passing of Ms. N. Louise Jacobs who served in the Muhlenberg School District for seventeen (17) years (1966-1970, 2000-2013) as an elementary teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

Mr. Voit advised he always likes to say something about the people who have gone before everyone here in Muhlenberg, who work so hard to develop and continue the culture that the District has. He spoke about Ms. Jacobs timeframe when working in the District; he asked everyone to imagine the time 1966-1970 in Muhlenberg, the type of student that was present, if they did something wrong in school they were afraid to go home; then he asked everyone to fast forward thirty years that Ms. Jacobs came back to this District. He spoke about there being a lot of changes from 1970 to 2000, but again for another thirteen years Ms. Jacobs dedicated herself to the District; of all of those changes he can tell that someone who loved education and someone who loved kids. Mr. Voit stated may God rest her soul and may she rest in peace.

Resolution No. 105

Moved by Mr. Lupia and Mr. Vasquez, that the Board of Education of the Muhlenberg School District approve **Resolution No. 105** in its entirety.

Yeas: Mr. Nelson, Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle. The motion **carried** unanimously.

105 Memoriam of Ms. Petra C. Martin

Resolved, that we remember the passing of Ms. Petra C. Martin who served in the Muhlenberg School District for sixteen (16) years (1999-2015) as a

German teacher. We honor her memory for her dedicated service to the school district and community.

Be it further resolved that we convey through this resolution our deepest sympathy to her family, and that this resolution be made part of the permanent record in the minutes of the Muhlenberg School District.

Questions/Comments/Concerns:

Mr. Hyneman and Dr. Macharola advised of Ms. Martin being a nice lady. Mr. Hynemna talked about when reading these memoriams, he has a tendency to think back on the teachers that he had and he wonders if the teachers realize how much of an impact they make.

Mr. Lupia spoke about her being a wonderful teacher, although being a German Teacher she had such a great presence and the kids loved her; and it's sad to see her go.

Dr. Macharola advised Mr. Mish was close with Ms. Martin and this was sad. Mr. Mish spoke about her doing a wonderful job here in the District as she established great relationships with the students.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2022-2023

December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez
April	Ms. Janet Howard
May	Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

December 5	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting
January 10	7:00 PM	RMCTC Annual Reorganization Meeting

106 Adjourn Meeting

Moved by Mr. Hoffmaster and Mrs. Eagle, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:42 PM.

Yeas: Mr. Vasquez, Mr. Voit, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mrs. Mengle, Mr. Nelson. The motion **carried** unanimously.

Attest:


Cindy L. Mengle
Secretary